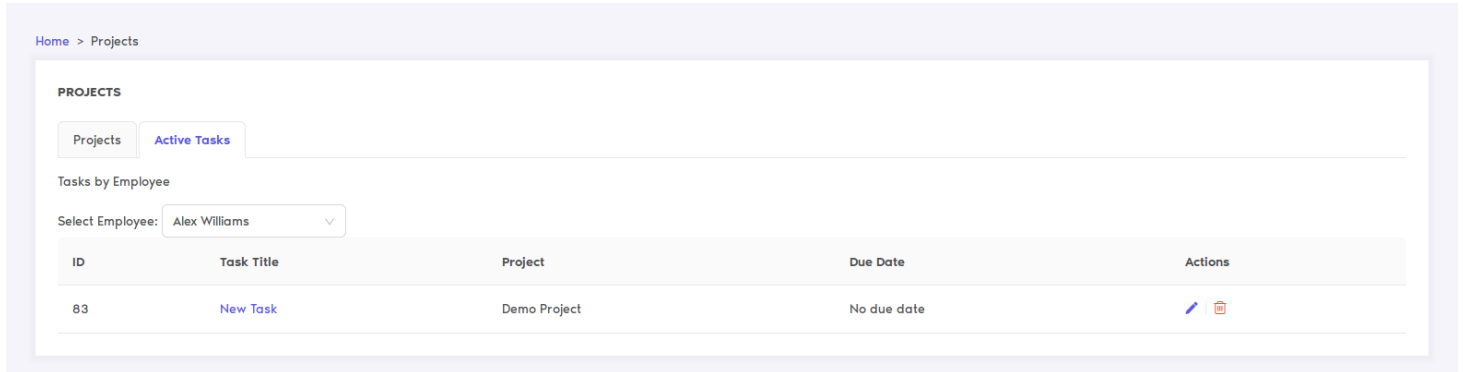


Check Active Tasks

You can also check the active tasks of your team members regardless of projects

To check the active tasks of any team member, Just Click the "Projects" from sidebar menu. You will see the projects of the company. Click on "Active Tasks" tab.



The screenshot shows a web application interface for viewing active tasks. At the top, there is a breadcrumb trail: [Home](#) > [Projects](#). Below this, the section is titled "PROJECTS". There are two tabs: "Projects" and "Active Tasks", with "Active Tasks" being the active tab. Under the "Active Tasks" tab, there is a section titled "Tasks by Employee". Below this, there is a dropdown menu labeled "Select Employee:" with "Alex Williams" selected. Below the dropdown is a table with the following columns: ID, Task Title, Project, Due Date, and Actions. The table contains one row of data.

ID	Task Title	Project	Due Date	Actions
83	New Task	Demo Project	No due date	Edit Delete

Here you will see all of your active tasks.

You can choose the employee from the dropdown to see any other user's active tasks

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