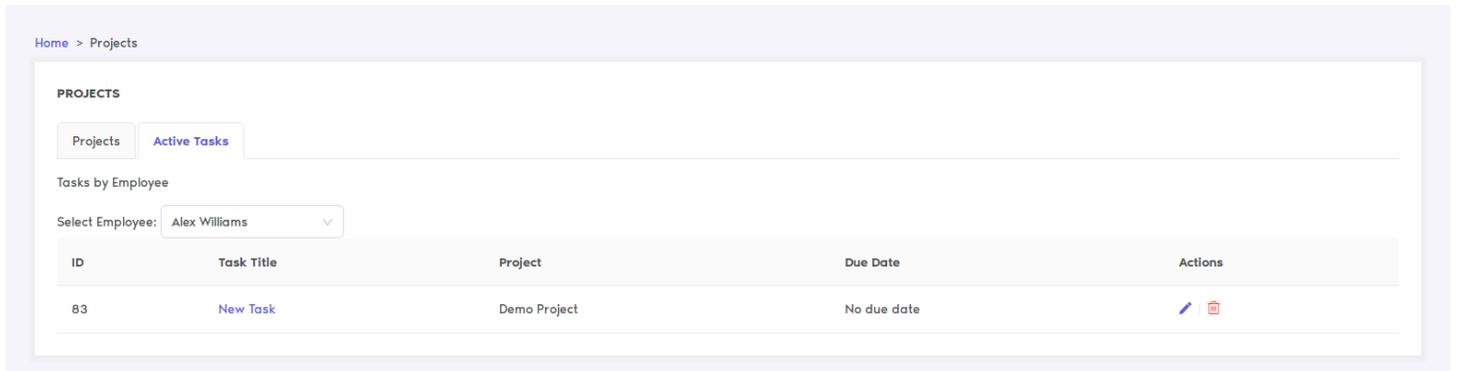


Check Active Tasks

You can also check the active tasks of your team members regardless of projects

To check the active tasks of any team member, Just Click the "Projects" from sidebar menu. You will see the projects of the company. Click on "Active Tasks" tab.



The screenshot shows a web interface for viewing active tasks. At the top, there is a breadcrumb trail: "Home > Projects". Below this, the "PROJECTS" section is visible, with two tabs: "Projects" and "Active Tasks", the latter being selected. Underneath the tabs, the text "Tasks by Employee" is displayed. A dropdown menu labeled "Select Employee:" is set to "Alex Williams". Below the dropdown is a table with the following data:

ID	Task Title	Project	Due Date	Actions
83	New Task	Demo Project	No due date	 

Here you will see all of your active tasks.

You can choose the employee from the dropdown to see any other user's active tasks

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